**Welcome to Manuscribe®**

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**Manuscribe** is your personal assistant to create a manuscript the easiest way keeping all tools you need at one place. It is an effort that I could realize after getting inspired by Scrivener.

**Quick Start**

Click on the “Add book” toolbar button, to add a new book. Give it a name, subtitle, author name, and then chose, whether you want a “Free flow” content for each chapter, or “Pagified”. When you select “Freeflow”, addition of pages will not be allowed in the content for each chapter, but defaulted to one page, and you can write as much as you want, without bothering for size. While “Pagified” option gives you to add pages, whenever you feel, done. This could be useful for ready publishing to a ebook, than a “Manuscript”. Select the page size, to be displayed on canvas to edit your work. It could be A4, A5, etc. And there you go the left navigator tree will be added with the book structure.

A book is organized into “Drafts”, “Chapters”, “Research”, “Trash”.

**Drafts:**

If you are unsure of some scene, in which chapter it should go, but want to keep it somewhere to refer. Put it in drafts. Alternatively you can write your entire book in drafts, and then move it to Chapters. It is up to you how you want to manage your work. You can create a Draft entry, and keep adding pages to it. You can also add multiple Drafts, if they are logically different. When you create a draft, it will ask you for a “Title”, and then “Summary”, just as a synopsis, so that you don’t lose track. When you click “Drafts”, these synopses are shown to you as cards.

*You can double click the cards, to change the title or summary of synopsis and hence a draft entry.*

**Chapters:**

Your contents of book goes here, of course. You can create as many chapters as you want, Each chapter will have a chapter title, and Content. But when you add a chapter, it will ask you for a “Title”, and then “Summary”, just as a synopsis, so that you don’t lose track. When you click “Chapters”, these synopses are shown to you as cards. When you finalize your book, only the entries from the Chapters will be put into your book for publishing, either pdf/rtf.

*You can double click the cards, to change the title or summary of synopsis and hence a draft entry.*

**Research:**

You can add new documents, textfiles, images, pdfs into this section, for your reference, so that all your work stays at one place. It doesn’t allow audio-video files, just to keep the file size optimal.

**Trash:**

Trash is the place where your deleted content would go, till you “Clear” the trash. You can move the contents back from trash, if required to the original location of deletion.

There you go. You are all set to start the book. Good luck!